

HARYANA RAJ BHAVAN

SECTOR-6, CHANDIGARH

As on 28th June 2017

(Information for the Public under Right to Information Act, 2005)

In pursuance of State Government's circular letter No.5/4/2002-1AR, dated 30.9.2005 issued by the Financial Commissioner & Secretary to Government, Haryana, Administrative Reforms Department, with a view to promote openness, transparency and accountability in the working of public offices and as per the requirements of the provisions 4(b) (i) to (xvii) of the "Right to Information Act, 2005" as notified and published in the Gazette of Government of India on 21st June, 2005, the following information pertaining to the Haryana Raj Bhavan is made available for information of the general public. In case any person wishes to obtain any further information relating to the functioning of this office, he/she may contact the Public Information Officer- Smt. Vinod Sabharwal, Accounts Officer, Haryana Raj Bhavan. The First Appellate Authority is Smt. Meenaxee Raj, HCS, Joint Secretary, Haryana Raj Bhavan.

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THE PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES
SECTION 4 (1) (b)(i)

PARTICULARS

The Haryana Raj Bhavan is the first office of the State Government. It is the office-cum-official residence of Head of State i.e. Hon'ble Governor of Haryana. The functions and duties of the Governor are enumerated in the Constitution of India.

THE POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES:
SECTION 4 (1) (b) (ii)

Governor

The Constitution of India provides as under:-

Article 153. Governors of States.- There shall be a Governor for each State.

Article 154. Executive power of State. - (1) The executive power of the State shall be vested in the Governor and shall be exercised by him either directly or through officers subordinate to him in accordance with this Constitution.

(2) Nothing in this article shall--

- (a) be deemed to transfer to the Governor any functions conferred by any existing law or any other authority; or
- (b) prevent Parliament or the Legislature of the State from conferring by law functions on any authority subordinate to the Governor

Article 155. Appointment of Governor.- The Governor of a State shall be appointed by the President by warrant under his hand and seal.

Article 156. Term of office of Governor.- (1) The Governor shall hold office during the pleasure of the President.

(2) The Governor may, by writing under his hand addressed to the President, resign his office.

(3) Subject to the foregoing provisions of this article, a Governor shall hold office for a term of five years from the date on which he enters upon his office.

Article 157. Qualifications for appointment as Governor.- No person shall be eligible for appointment as Governor unless he is a citizen of India and has completed the age of thirty-five years.

Article 158. Conditions of Governor's office.- (1) The Governor shall not be a member of either House of Parliament or of a House of the Legislature of any State specified in the First Schedule, and if a member of either House of Parliament or of a House of the Legislature of any such State be appointed Governor, he shall be deemed to have vacated his seat in that House on the date on which he enters upon his office as Governor.

(2) The Governor shall not hold any other office of profit.

(3) The Governor shall be entitled without payment of rent to the use of his official residences and shall be also entitled to such emoluments, allowances and privileges as may be determined by Parliament by law and, until provision in that behalf is so made, such emoluments, allowances and privileges as are specified in the Second Schedule.

(4) The emoluments and allowances of the Governor shall not be diminished during his term of office.

Article 161. Power of Governor to grant pardons, etc., and to suspend, remit or commute sentences in certain cases.- The Governor of a State shall have the power to grant pardons, reprieves, respites or remission of punishment or to suspend, remit or commute the sentence of any person convicted of any offence against any law relating to a matter to which the executive power of the State extends.

Article 163. Council of Ministers to aid and advise Governor.- (1) There shall be a Council of Ministers with the Chief Minister at the head to aid and advise the Governor in the exercise of his functions, except in so far as he is by or under this Constitution required to exercise his functions or any of them in his discretion.

(2) If any question arises whether any matter is or is not a matter as respects which the Governor is by or under this Constitution required to act in his discretion, the decision of the Governor in his discretion shall be final, and the validity of anything done by the Governor shall not be called in question on the ground that he ought or ought not to have acted in his discretion.

(3) The question whether any, and if so what, advice was tendered by Ministers to the Governor shall not be inquired into in any court.

Article 164. Other provisions as to Ministers: - (1) The Chief Minister shall be appointed by the Governor and the other Ministers shall be appointed by the

Governor on the advice of the Chief Minister, and the Ministers shall hold office during the pleasure of the Governor.

(3) Before a Minister enters upon his office, the Governor shall administer to him the oaths of office and of secrecy according to the forms set out for the purpose in the Third Schedule.

Article 166. Conduct of business of the Government of a State.- (1) All executive action of the Government of a State shall be expressed to be taken in the name of the Governor.

(2) Orders and other instruments made and executed in the name of the Governor shall be authenticated in such manner as may be specified in rules to be made by the Governor, and the validity of an order or instrument which is so authenticated shall not be called in question on the ground that it is not an order or instrument made or executed by the Governor.

(3) The Governor shall make rules for the more convenient transaction of the business of the Government of the State, and for the allocation among Ministers of the said business in so far as it is not business with respect to which the Governor is by or under this Constitution required to act in his discretion.

The Governor has delegated his powers to the State Government through "Rules of Business of the Government of Haryana, 1977". The exercise of powers is regulated by law.

Ex- officio Chancellor of Universities

The Governor of Haryana is the Chancellor of the following Universities in the State: -

1. Maharshi Dayanand University, Rohtak.
2. Kurukshetra University, Kurukshetra.
3. Guru Jambheshwar University of Science & Technology, Hisar.
4. Chaudhary Devi Lal University, Sirsa.
5. Deenbandhu Chhotu Ram University of Science. & Tech. Murthal, Sonapat.
6. BPS Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat.
7. Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak.
8. YMCA , University of Science & Technology, Faridabad.
9. Indira Gandhi University Meerpur , Rewari
10. Chaudhary Ranbir Singh University, Jind.
11. Chaudhary Bansi Lal University, Bhiwani.
12. State University of Performing and Visual Arts, Rohtak
13. Choudhary Charan Singh Haryana Agricultural University, Hisar.
14. Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar.

Powers of the Chancellor are prescribed in the relevant Acts/Statutes of the Universities.

Besides, H.G. the Governor is ex-officio visitor of the following private Universities in the State:-

1. O.P.Jindal Global University, Sonipat.
2. The Northcap University (NCU), Gurgaon.
3. Apeejay Satya University, Gurgaon.
4. Amity University, Manesar (Gurgaon).
5. Maharishi Markandeshwar University, Sadopur –Ambala.
6. NIILM University, Kaithal.
7. Baba Mast Nath University, Rohtak.
8. M.V.N. University, Palwal.
9. Ansal University, Gurgaon.
10. Shri Guru Gobind Singh Tricentenary University, Gurgaon.
11. Jagan Nath University, Bahadurgarh.
12. G.D. Goenka University, Gurgaon.
13. K.R. Mangalam University, Sohna Road, Gurgaon.
14. S.R.M. University, Sonapat.
15. Ashoka University, Sonapat.
16. Al-Falah University, Faridabad.
17. BML Munjal Universtiy, Gurgaon.
18. Manav Rachna University, Faridabad.
19. PDM University, Jhajjar

Other offices

The following organizations are also headed by the Governor:

- i) Kurukshetra Development Board.
- ii) Mewat Development Board.
- iii) Haryana Amalgamated Fund for the Welfare of ESM-Cum-Rajya Sainik Board.
- iv) State Environment Protection Council, Haryana.
- v) Special Board of Motilal Nehru Sports School, Rai.
- vi) Indian Red Cross Society, Haryana State Branch.
- vii) St. John Ambulance Association, Haryana State Branch.
- viii) Haryana State Council for Child Welfare.
- ix) Haryana Saket Council.
- x) Welfare Society for persons with speech and Hearing Impairment.
- xi) Haryana State Bharat Scouts and Guides.
- xii) Bhartiya Grameen Mahila Sangh (Haryana State Branch).
- xiii) Hind Kusht Nivaran Sangh, Haryana State Branch.
- xiv) Battles of Panipat Memorial Society.

The Governor is assisted by his Secretariat for the discharge of his functions. Secretary to Governor is Head of Department as well as Administrative Secretary of Haryana Raj Bhavan Affairs. He is also drawing and disbursing officer and controlling officer in respect of expenditure and establishment of the Raj Bhavan and the Governor's Household. The powers of DDO have further been delegated to Accounts Officer, Raj Bhavan.

THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY;

SECTION 4 (1) (b) (iii)

All matters / representations are processed by the secretariat staff and put up to Hon'ble Governor for his orders / approval through the Secretary to Governor.

THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS:

SECTION 4 (1) (b) (iv)

The office attempts to discharge its function in an efficient, transparent and time bound manner under the able directions/guidance of His Governor.

THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

SECTION 4 (1) (b) (v)

Most of the secretarial staff posted in Raj Bhavan is on deputation from various departments. They belong to IAS, IPS, Army, Haryana Secretariat Service and SAS Cadre. Therefore, they are governed by the procedure, rules, regulations, instructions and manuals of their respective cadre/department. Others who are borne on Raj Bhavan cadre are governed by Raj Bhavan rules. All employees follow rules, regulations, instructions and manuals of Haryana Government in discharging their official functions.

A STATEMENTS OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL;

SECTION 4 (1) (b) (vi)

The following important documents are, *inter alia*, maintained in the Raj Bhavan.

1. Warrant of appointment of Governors.
2. Files relating to appointment of Chief Minister, Ministers, and their oath of office.
3. Appointment of high dignitaries such as Lokpal, Advocate General and members of Haryana Public Service Commission, Chief Information Commissioner, Information Commissioners etc.
4. Remission/Pardon cases of convicts under Article 161 of Constitution of India.

5. Files relating to appointment of Vice Chancellors of different Universities, and also those relating to University matters requiring the Chancellor's approval.
6. Files relating to memorials received from Government employees.
7. Reports received from Government on various references/petitions received at Raj Bhavan.
8. Personal files of Raj Bhavan staff.
9. Monthly Secret Reports to the President of India.

THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF;

SECTION 4 (1) (b) (vii)

The Governor is the Constitutional as well as Executive Head of the State. He receives representations / applications from the general public for the redressal of their grievances. He discharges his functions on the advice of the Council of Ministers excepting matters under his discretion.

A STATEMENT OF THE BOARD, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC;

SECTION 4 (1) (b) (viii)

The Raj Bhavan has not constituted any Board, Council, Committee and other Bodies on its own.

A DIRECTORY OF ITS OFFICERS AND EMPLOYEES;
SECTION 4 (1) (b) (ix)

Sr. No.	Name S/Shri/ Smt.	Designation	Telephone No.	
			Office	Residence
1	Prof. Kaptan Singh Solanki	Governor	2740654	2740643
2.	Dr. Amit Kumar Agrawal, IAS	Secretary to Governor	2740652	2790279
3.	Meenaxee Raj, HCS	Joint Secretary	2742548	-
4.	Waseem Akaram, IPS	ADC(P)	2742121	-
5	Maj Krishna Singh	ADC(M)	2742121	2794063
6.	Jagan Nath Bains	Comptroller Governor's House Hold	2748405	9814245013
7.	Dr. Rakesh Talwar	Senior Medical Officer	2792897	2790066
8.	B.L.Dhiman	Deputy Director	2744607	-
9.	Bakhvinder Singh	PS to Governor	2740654	2792866
10.	Dr. Satish Kumar	PS/GS	2740652	2550111
11.	Ganesh Dass	Private Secretary	2742959	2790246
12.	Vinod Sabharwal	Accounts Officer (SAS Cadre)	-	2795600

**THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS;
SECTION 4 (1) (b) (x)**

Sr. No.	Post	Pay Band	Grade Pay	Group	Sanction Post Regular
Office: Haryana Raj Bhavan					115
1	ADC(M) to Governor (Military Cadre)	15600-39100	6600GP	Group:A	1
2	ADC(P) to Governor (IPS Cadre)	15600-39100	6400GP	Group:A	1
3	Accounts Officer	9300-34800	5400GP	Group:B	1
4	Assistant	9300-34800	4000GP	Group:C	7
5	Assistant Camp Jamadar	4440-7440	1400GP	Group:D	2
6	Butler	5200-20200	1800GP	Group:C	1
7	Camp Jamadar	4440-7440	1650GP	Group:D	1
8	Chowkidar	9300-34800	4200GP	Group:C	1
9	Clerk	5200-20200	1900GP	Group:C	5
10	Comptroller Governor's Household	15600-39100	5400GP	Group:A	1
11	Cook	4440-7440	1300GP	Group:D	2
12	Cycle Swar	4440-7440	1300GP	Group:D	2
13	Daftri	4440-7440	1650GP	Group:D	2
14	Deputy Director	15600-39100	6000GP	Group:A	1
15	Deputy Secretary	15600-39100	7600GP	Group:A	2
16	Dhobi	4440-7440	1650GP	Group:D	1
17	Dispensary Attendant	4440-7440	1300GP	Group:D	1
18	Driver	5200-20200	2400GP	Group:C	6
19	English Cook	5200-20200	1900GP	Group:C	1
20	Guest House Attendant	4440-7440	1300GP	Group:D	1
21	Head House Bearer	4440-7440	1650GP	Group:D	1
22	House Bearer	4440-7440	1300GP	Group:D	4
23	House Keeper	9300-34800	3600GP	Group:C	1
24	Jamadar To Peons	4440-7440	1650GP	Group:D	2
25	Jamadar To Sweepers	4440-7440	1650GP	Group:D	1
26	Joint Secretary	15600-39100	8000GP	Group:A	1

27	Junior Programmer/Network Assistant	9300-34800	3600GP	Group:C	1
28	Junior Scale Stenographer	5200-20200	2400GP	Group:C	2
29	Khalasi	4440-7440	1300GP	Group:D	9
30	Khidmatgar	4440-7440	1300GP	Group:D	3
31	Laboratory Technician	5200-20200	2800GP	Group:C	1
32	Masalchi	4440-7440	1300GP	Group:D	3
33	Mate Dhobi	4440-7440	1300GP	Group:D	1
34	Motor Cleaner	4440-7440	1300GP	Group:D	1
35	Officer on Special Duty	15600-39100	7600GP	Group:A	1
36	Peon	4440-7440	1300GP	Group:D	15
37	Personal Assistant	9300-34800	4200GP	Group:C	4
38	Pharmacist	9300-34800	3600GP	Group:C	1
39	Private Secretary	9300-34800	4800GP	Group:B	2
40	Restorer	5200-20200	1900GP	Group:C	1
41	Scooter Riksha Driver	5200-20200	2400GP	Group:C	1
42	Secretary to Governor (IAS Cadre)	37400-67000	10000GP	Group:A	1
43	Senior Medical Officer	15600-39100	6000GP	Group:A	1
44	Senior Scale Stenographer	9300-34800	4000GP	Group:C	3
45	Steno Typist	5200-20200	1900GP	Group:C	1
46	Store Keeper	5200-20200	1900GP	Group:C	1
47	Sweeper	4440-7440	1300GP	Group:D	7
48	Tailor	4440-7440	1300GP	Group:D	1
49	Telephone Attendant	5200-20200	2400GP	Group:C	3
50	Teleprinter Operator-cum-Clerk	5200-20200	1900GP	Group:C	1

The list of incumbents of these posts is available in the office. All the officers/officials are provided with free accommodation + free facility of electricity/water upto 6.25% of Basic Pay+SP+NPA+free telephone facility at residence to the Officers/Officials as per their entitlement fixed by Printing & Stationery Department, Haryana. The list of Haryana Raj Bhavan Pool Houses is as under:-

List of Haryana Raj Bhavan Pool Houses			
Sr. No.	Type of House	House No./Sector	Name of Allottee (S/Shri/Smt.)
Type 7 Houses (Total 1)			
1	7	51/7	Waseem Akram IPS, ADC (P)
Type 8 Houses (Total 3)			
1	8	700/7	Dr. Rakesh Talwar, SMO
2	8	714/7	Major Krishna Singh, ADC (M)
3	8	699/7	CGH HRB
Type 9 Houses (Total 8)			
1	9	43/7	Haryana Raj Bhavan Dispensary
2	9	736/7	B.L. Dhiman
3	9	42/7	Bakhvinder Singh
4	9	727/7	Ganesh Dass
5	9	915/7	Rajesh Kumar Lohan, DSP (security) on vacation by Jagan Nath Bains, CGH
6	9	740/7	Vinod Sabharwal
7	9	33/7	Police Security
8	9	34/7	Police Security
Type 10 Houses (Total 3)			
1	10	997/7	Mukesh Kumar
2	10	651/7	Sweety Bhardwaj
3	10	258/7	Veena Devi
Type 11 Houses (Total 18)			
1	11	243/7	Arun Kumar

2	11	210/7	Guna Nand
3	11	755/7	Kamaljit Walia
4	11	768/7	Kapil Pandey
5	11	759-A/7	Matadeen
6	11	227/7	Moti Ram
7	11	1322-A/20	Om Parkash Thapliyal
8	11	248/7	Raj Kumar Saini
9	11	221/7	Rajiv Deswal
10	11	753/7	Ramphal
11	11	745-A/7	Shiv Charan
12	11	743-A/7	Manoj Kumar
13	11	2194/19	Sansar Chand
14	11	239/7	Kamlesh
15	11	762-A/7	Raj Kumari
16	11	1090/20	Rekha
17	11	753-A/7	Sonu
18	11	605/11	Dharampal
Type 12 Houses (Total 13)			
1	12	623/7	Abdul Gafur
2	12	1472/20	Bhagwan Dass Mehta
3	12	552/7	Harish Kumar
4	12	546/7	Jai Chand
5	12	630/7	Narender Sharma
6	12	1717/23	Ram Kumar
7	12	539/7	Sandeep Kumar
8	12	620/7	Subhash Chand
9	12	636/7	Surender Singh
10	12	535/7	V.T.R. Kadam
11	12	1310/20	Vijay Kumar
12	12	551/7	Yashpal Dalal
13	12	637/7	Vivek Garg
Type 13 Houses (Total 49)			
1	13	2396/28	Amit Kumar
2	13	878/7	Ashwani Kumar

3	13	569/7	Bal Krishan
4	13	2571-A/27	Baljeet Singh
5	13	883/7	Bhim Sain
6	13	574/7	Dalbir Singh
7	13	581-A/7	Devender Singh
8	13	779/7	Dhani Ram
9	13	833/7	Gulab Singh
10	13	229/29	Jagdish Kumar
11	13	871/7	Jasvir Kumar
12	13	2574/27	Kamal Kumar
13	13	829/7	Madnesh Kumar
14	13	827/7	Mahender Singh
15	13	2440/27	Mahipal Singh
16	13	781/7	Mithun Lal
17	13	2638/27	Mohan Lal
18	13	845/7	Moti Singh
19	13	814/7	Mukesh Kumar
20	13	577/7	Nav Nath
21	13	828/7	Parminder
22	13	860/7	Parmod Kumar
23	13	824/7	Prem Prashad
24	13	2503/20	Prem Singh
25	13	592-A/7	Vacant
26	13	208-A/29	Raj Kumar
27	13	592/7	Raj Kumar
28	13	586/7	Rajender Prashad
29	13	579/7	Rajesh Kumar Rathi
30	13	2961-A/20	Rajesh Kumar
31	13	2911/20	Rajesh
32	13	2281/24	Rajesh
33	13	773/7	Rajmal
34	13	777/7	Ramesh Kumar
35	13	838/7	Rattan Singh
36	13	798/7	Ravi Kumar

37	13	2656/27	Rishi Kumar
38	13	583/7	Roshan Lal
39	13	858/7	Suresh Kumar, Cook (on vacation by Sh Shyam Singh, Asstt. Camp Jamadar (Retd)
40	13	2054-A/24	Suraj Bhan
41	13	834/7	Suresh Kumar
42	13	872/7	Surinder Kumar
43	13	778/7	Suryodaya Prakash
44	13	841/7	Vidya Parsad
45	13	2634-A/27	Vijay Kumar
46	13	349/29	Vinod Kumar
47	13	815/7	Guddi Devi
48	13	2203/28	Poonam
49	13	843/7	Suresh Kumar Cook

COMPENSATION

The employees are compensated under the “Haryana Compassionate Assistance to Dependents of Deceased Government Employees Rules, 2006”.

THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULAR OF ALL PLANS, PURPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE;

SECTION 4 (1) (b) (xi)

खर्च(₹ हजारों में) Expenditure(₹ in Thousands)		Demand No. : 02		SUMMARY			पृष्ठ संख्या 8 Page No 8		
		Demand No. : 02		Demand No. (सौंग संख्या) 02					
		TOTAL :		Major-Head : 2012 राष्ट्रपति, उप-राष्ट्रपति/ राज्यपाल/ संघ राज्य क्षेत्रों के प्रशासक 2012 President/Vice President / Governor / Administrator of Union Territories					
				Voted (दामत)	Charged(प्रकारित)	Total (योग)			
				₹	₹	₹			
		TOTAL :		0	15,47,39,000	15,47,39,000			
		TOTAL :		0	15,47,39,000	15,47,39,000			
विभाग/अधीनस्थ		सचिव, राज्यपाल, हरियाणा		Head of departments: Secretary to Governor, Haryana					
सूची संख्या	Minor-Head/Sub-Head	वस्तुिक Actuals (2015-16)	बजट अनुमान Budget Estimates (2016-17)	संशोधित अनुमान Revised Estimates (2016-17)	बजट अनुमान Budget Estimates (2017-18)				
		NonPlan	Plan	NonPlan	Plan	NonPlan	Plan		
Demand 02	Governor and Council of Ministers								
03- राज्यपाल/संघ राज्य क्षेत्रों के प्रशासक	03-Governor/Administrator of U.T.								
090- सचिवालय	090-Secretariat	Charged	3,96,15	0	4,81,10	0	5,99,74	0	5,46,08
101- राज्यपाल/संघ राज्य क्षेत्रों के प्रशासकों की परिवर्धित तथ्य भी	101-Emoluments & Allowances of Governor/Administrator of UT	Charged	13,20	0	13,20	0	13,20	0	13,20
102- विवेकपूर्ण अनुदान	102-Discretionary grants	Charged	5,97,22	0	6,00,00	0	6,00,00	0	6,00,00
103- परिवारिक स्थापना	103-Household Establishment	Charged	1,68,37	0	2,48,00	0	2,59,85	0	2,87,45

घर हजारों में
Expenditure(₹ in Thousands)
खर्च(₹ में)
Expenditure(In ₹)

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DETAIL

मांग संख्या 02 Demand No. 02	मुख्य शीर्ष : Major-Head :	2012- 2012-	राष्ट्रपति, उप-राष्ट्रपति राज्यपाल/ संघ राज्य क्षेत्रों के प्रशासक President/Vice President / Governor / Administrator of Union Territories			
लघु शीर्षांक शीर्ष	Minor Head/Sub Head	वस्तुिक Actuals (2015-16)	बजट अनुमान Budget Estimates (2016-17)	संशोधित अनुमान Revised Estimates (2016-17)	बजट अनुमान Budget Estimates (2017-18)	
अनुग्रह	79) Ex-Gratia	R Charged	2,08,792	4,00,000	4,00,000	4,00,000
संगणना (सुप्रान प्रौद्योगिकी)	88) Computerisation (IT)	R Charged	-	16,00,000	60,00,000	60,00,000
ऊर्जा प्रभाव	92) Energy Charges	R Charged	21,12,135	23,00,000	31,00,000	30,00,000
घर 08) स्थापना खर्च	Total : 08) Establishment Expenses	Charged	3,06,14,685	4,81,10,000	5,99,74,000	5,46,88,000
घर 09) राज्यपाल का अधिकारालय दफ्तर	Total : 09) Secretariate Staff of the Governor	Charged	3,06,14,685	4,81,10,000	5,99,74,000	5,46,88,000
घर भाग I-राज्य योजना स्कीम	Total : Part-I State Plan Scheme	Charged	3,96,14,685	4,81,10,000	5,99,74,000	5,46,88,000
घर 090- सचिवालय	Total : 090- Secretarial	Charged	3,96,14,685	4,81,10,000	5,99,74,000	5,46,88,000
भाग-I राज्य योजना स्कीम	Part-I State Scheme					
101- राज्यपालसंघ राज्य क्षेत्रों के प्रशासकों की परिवर्धितों तथा भत्ते	101- Emoluments & Allowances of Governor/Administrator of UT					
099) राज्यपाल का वेतन	099) Salary of Governor	Demand :02)		Governor and Council of Ministers	RJB-Haryana Raj Bhawan	
	[P-01-02-2012-03-101-99-51]					
वेतन	01) Salary	R Charged	13,20,000	13,20,000	13,20,000	13,20,000
घर 099) राज्यपाल का वेतन	Total : 099) Salary of Governor	Charged	13,20,000	13,20,000	13,20,000	13,20,000
घर भाग I-राज्य योजना स्कीम	Total : Part-I State Plan Scheme	Charged	13,20,000	13,20,000	13,20,000	13,20,000

घर हजारों में
Expenditure(₹ in Thousands)
खर्च(₹ में)
Expenditure(In ₹)

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DETAIL

मांग संख्या 02 Demand No. 02	मुख्य शीर्ष : Major-Head :	2012- 2012-	राष्ट्रपति, उप-राष्ट्रपति राज्यपाल/ संघ राज्य क्षेत्रों के प्रशासक President/Vice President / Governor / Administrator of Union Territories			
लघु शीर्षांक शीर्ष	Minor Head/Sub Head	वस्तुिक Actuals (2015-16)	बजट अनुमान Budget Estimates (2016-17)	संशोधित अनुमान Revised Estimates (2016-17)	बजट अनुमान Budget Estimates (2017-18)	
घर 101- राज्यपालसंघ राज्य क्षेत्रों के प्रशासकों की परिवर्धितों तथा भत्ते	Total : 101- Emoluments & Allowances of Governor/Administrator of UT	Charged	13,20,000	13,20,000	13,20,000	13,20,000
भाग-I राज्य योजना स्कीम	Part-I State Scheme					
102- विवेकाधीन अनुदान	102- Discretionary grants					
098) विवेकाधीन अनुदान	098) Discretionary Grant	Demand :02)		Governor and Council of Ministers	RJB-Haryana Raj Bhawan	
	[P-01-02-2012-03-102-98-51]					
विवेकाधीन अनुदान में अंतराल	37) Payments out of Discretionary Grants	R Charged	5,97,21,630	6,00,00,000	6,00,00,000	6,00,00,000
घर 098) विवेकाधीन अनुदान	Total : 098) Discretionary Grant	Charged	5,97,21,630	6,00,00,000	6,00,00,000	6,00,00,000
घर भाग I-राज्य योजना स्कीम	Total : Part-I State Plan Scheme	Charged	5,97,21,630	6,00,00,000	6,00,00,000	6,00,00,000
घर 102- विवेकाधीन अनुदान	Total : 102- Discretionary grants	Charged	5,97,21,630	6,00,00,000	6,00,00,000	6,00,00,000
भाग-I राज्य योजना स्कीम	Part-I State Scheme					
103- पारिवारिक स्थापना	103- Household Establishment					
095) सैनिक सचिव तथा उनका अंगण	095) Military Secretary & his establishment	Demand :02)		Governor and Council of Ministers	RJB-Haryana Raj Bhawan	
	[P-01-02-2012-03-103-99-51]					
वेतन	01) Salary	R Charged	79,62,551	1,07,20,000	1,96,47,000	2,10,42,000
मैग्निटुडि भत्ता	02) Dearness Allowances	R Charged	69,24,643	1,13,35,000	3,93,000	16,83,000
यात्रा खर्च	04) Travel Expenses	R Charged	1,81,134	2,50,000	6,90,000	6,50,000

खर्च (हज़ारों में)
Expenditure (₹ in Thousands)

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DETAIL

मौज संख्या 02
Demand No. 02

मुख्य शीर्ष : 2012- राष्ट्रपति, उप-राष्ट्रपति राज्यपाल एवं राज्य शीर्ष के प्रशासक
Major-Head : 2012- President/Vice President / Governor / Administrator of Union Territories

समूह शीर्ष/उप शीर्ष	Minor Head/Sub Head	वर्गीकरण	वस्तुिक Actuals (2015-16)	बजट अनुमान Budget Estimates (2016-17)	संशोधित अनुमान Revised Estimates (2016-17)	बजट अनुमान Budget Estimates (2017-18)
कार्यालय खर्च	00) Office Expenses	R Charged	1,37,458	1,00,000	13,50,000	14,00,000
आवाज आतिथ्य खर्च	13) Hospitality/Entertainment Expenses	R Charged	-	5,000	11,000	61,000
नया सामान खर्च	17) Misc Stores	R Charged	4,46,000	4,40,000	4,80,000	4,80,000
सू. से अग्रण	23) Tools and Plant	R Charged	86,781	1,00,000	3,50,000	3,20,000
चिकित्सा प्रतिपूर्ति	67) Medical Reimbursement	R Charged	2,74,158	2,50,000	4,18,000	4,80,000
अनुचित सेवा	69) Contractual Services	R Charged	1,28,000	-	-	-
छ.टी.सी.	70) Leave Travel Concession	R Charged	1,77,190	4,00,000	8,00,000	8,20,000
इंधन	79) Fuels	R Charged	4,70,736	6,00,000	9,18,000	8,90,000
सू. से अग्रण	82) Energy Charges	R Charged	-	4,80,000	10,18,000	11,00,000
कोड [00] शीर्ष शीर्ष तथा उप-शीर्ष अग्रण	Total : [00] Salary Secretary & his establishment	Charged	1,28,38,000	2,40,00,000	2,59,00,000	2,87,00,000
कोड [00] अग्रण योजना शीर्ष	Total : Part-I State Plan Scheme	Charged	1,18,38,000	2,40,00,000	2,59,00,000	2,87,00,000
कोड 100- वित्तीय सुविधाएं	Total : 100- Financial Subsidies	Charged	1,18,38,000	2,40,00,000	2,59,00,000	2,87,00,000
कोड [00] अग्रण योजना शीर्ष	Part State Scheme					
100- वित्तीय सुविधाएं	100- Medical Facilities					
[00] अग्रण योजना शीर्ष तथा उप-शीर्ष अग्रण को वित्तिय सुविधाएं	[00] Medical Facilities to the Governor and his family & staff.	Demand (02)		Governor and Council of Ministers	RIS-Haryana Raj Bhawan	

खर्च (हज़ारों में)
Expenditure (₹ in Thousands)

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DETAIL

मौज संख्या 02
Demand No. 02

मुख्य शीर्ष : 2012- राष्ट्रपति, उप-राष्ट्रपति/ राज्यपाल/ राज्य शीर्ष के प्रशासक
Major-Head : 2012- President/Vice President / Governor / Administrator of Union Territories

समूह शीर्ष/उप शीर्ष	Minor Head/Sub Head	वर्गीकरण	वस्तुिक Actuals (2015-16)	बजट अनुमान Budget Estimates (2016-17)	संशोधित अनुमान Revised Estimates (2016-17)	बजट अनुमान Budget Estimates (2017-18)
[P-01-02-2012-03-105-09-51]						
वेतन	01) Salary	R Charged	10,04,974	12,00,000	31,34,000	33,57,000
मौजगुड़ी भत्ता	03) Dearness Allowances	R Charged	10,38,965	13,00,000	60,000	2,00,000
यात्रा खर्च	04) Travel Expenses	R Charged	86,470	1,00,000	3,50,000	3,00,000
कार्यालय खर्च	05) Office Expenses	R Charged	2,57,419	3,50,000	3,50,000	3,50,000
सामग्री तथा आपूर्ति	24) Material and Supply	R Charged	3,19,982	4,00,000	3,00,000	5,20,000
चिकित्सा प्रतिपूर्ति	67) Medical Reimbursement	R Charged	-	1,00,000	50,000	50,000
छ.टी.सी.	70) Leave Travel Concession	R Charged	-	1,00,000	1,80,000	1,60,000
कोड [00] अग्रण योजना शीर्ष तथा उप-शीर्ष अग्रण को वित्तिय सुविधाएं	Total : [00] Medical Facilities to Eye Governor and his family & staff.	Charged	26,57,808	35,50,000	43,77,900	50,26,900
कोड [00] अग्रण योजना शीर्ष	Total : Part-I State Plan Scheme	Charged	26,57,808	35,50,000	43,77,900	50,26,900
कोड 100- वित्तिय सुविधाएं	Total : 100- Medical Facilities	Charged	26,57,808	35,50,000	43,77,900	50,26,900
कोड [00] अग्रण योजना शीर्ष	Part State Scheme					
100- वित्तिय सुविधाएं	100- Entertainment expenses					
[00] अग्रण योजना शीर्ष	[00] Entertainment	Demand : (02)		Governor and Council of Ministers	RIS-Haryana Raj Bhawan	
[P-01-02-2012-03-106-09-51]						
राज्य मनोरंजन खर्च	13) Hospitality/Entertainment Expenses	R Charged	18,13,969	10,00,000	18,00,000	18,00,000
कोड [00] मनोरंजन	Total : [00] Entertainment	Charged	18,13,969	10,00,000	18,00,000	18,00,000

खर्च (हज़ारी में)
Expenditure (in Thousands)
खर्च (₹ में)
Expenditure (in ₹)

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DETAIL

सूची संख्या 02 Demand No. 02	मुख्य शीर्ष : Major-Head :	2012- 2012-	राष्ट्रपति, उप-राष्ट्रपति/ राज्यपाल/ संघ राज्य क्षेत्रों के प्रशासक President/Vice President / Governor / Administrator of Union Territories				
लघु शीर्ष/उप शीर्ष	Minor Head/Sub Head			वास्तविक Actuals (2015-16)	बजट अनुमान Budget Estimates (2016-17)	संशोधित अनुमान Revised Estimates (2016-17)	बजट अनुमान Budget Estimates (2017-18)
संघ-आय योजना स्कीम Total : Part-I State Plan Scheme	Charged			16,13,969	10,00,000	18,00,000	18,00,000
संघ 106- मनोरंजन खर्च Total : 106- Entertainment expenses	Charged			18,13,969	10,00,000	18,00,000	18,00,000
संघ-आय योजना स्कीम Part-I State Scheme							
107- संधिगत भत्ते के खर्च 107- Expenditure from Contract Allowances							
[99] राज्यपाल की मोटर कारों का रख रखाव [99] Maintenance of Motor Cars for Governor.	Demand : (02)		Governor and Council of Ministers				
			RJB-Haryana Raj Bhawan				
			[P-01-02-2012-03-107-99-51]				
मोटर वाहन 21) Motor Vehicle	K Charged			1,89,496	2,00,000	5,09,000	5,00,000
सामग्री तथा आपूर्ति 24) Material and Supply	R Charged			2,69,992	6,70,000	7,48,500	7,40,000
संघ [99] राज्यपाल की मोटर कारों का रख रखाव Total : [99] Maintenance of Motor Cars for Governor.	Charged			4,59,488	8,70,000	12,46,000	12,40,000
संघ-आय योजना स्कीम Total : Part-I State Plan Scheme	Charged			4,59,488	8,70,000	12,40,000	12,40,000
संघ 107- संधिगत भत्ते के खर्च Total : 107- Expenditure from Contract Allowances	Charged			4,59,488	8,70,000	12,40,000	12,40,000
संघ-आय योजना स्कीम Part-I State Scheme							
108- टूर खर्च 108- Tour expenses							
[99] यात्रा खर्च [99] Travelling Expenses	Demand : (02)		Governor and Council of Ministers				
			RJB-Haryana Raj Bhawan				
			[P-01-02-2012-03-108-99-51]				
अन्य खर्च 34) Other Charges	R Charged			70,481	2,00,000	15,00,000	15,00,000
पी.ओ.ए. 45) P.O.L	R Charged			2,72,747	4,00,000	5,00,000	5,00,000

खर्च (हज़ारी में)
Expenditure (in Thousands)
खर्च (₹ में)
Expenditure (in ₹)

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DETAIL

सूची संख्या 02 Demand No. 02	मुख्य शीर्ष : Major-Head :	2012- 2012-	राष्ट्रपति, उप-राष्ट्रपति/ राज्यपाल/ संघ राज्य क्षेत्रों के प्रशासक President/Vice President / Governor / Administrator of Union Territories				
लघु शीर्ष/उप शीर्ष	Minor Head/Sub Head			वास्तविक Actuals (2015-16)	बजट अनुमान Budget Estimates (2016-17)	संशोधित अनुमान Revised Estimates (2016-17)	बजट अनुमान Budget Estimates (2017-18)
संघ [99] यात्रा खर्च Total : [99] Travelling Expenses	Charged			3,43,228	6,00,000	20,20,000	20,00,000
संघ-आय योजना स्कीम Total : Part-I State Plan Scheme	Charged			3,43,228	6,00,000	20,20,000	20,00,000
संघ 108- टूर खर्च Total : 108- Tour expenses	Charged			3,43,228	6,00,000	20,00,000	20,00,000
संघ 03 राज्यपाल/उप-राज्य क्षेत्रों के प्रशासक Total : 03 Governor/Administrator of U.T.							
	Charged			12,27,67,627	14,02,50,000	15,66,96,000	15,47,39,000
	D.N02		Governor and Council of Ministers				
	Charged			12,27,67,627	14,02,50,000	15,66,96,000	15,47,39,000
संघ 2012- राष्ट्रपति, उप-राष्ट्रपति/ राज्यपाल/ संघ राज्य क्षेत्रों के प्रशासक Total : 2012- President/Vice President / Governor / Administrator of Union Territories	Charged			12,27,67,627	14,02,50,000	15,66,96,000	15,47,39,000

The Discretionary Grant of the Governor is governed by Government's Notification dated the 19th May 1969 and dated the 13th August, 2013 is as under:-

POLITICAL
NOTIFICATION
THE 19th May, 1969.

No. 1518-Pol (2)-69/10563- In supersession of erstwhile Punjab Government Home Department Notification No. 5576-P/53/44366, dated the 26th June, 1953, republished with Home department Notification No. G.S.R.120/Art.283/Const.63 dated the 7th May, 1963, and in exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, and all other powers enabling him in this behalf the Governor of Haryana hereby makes the following rules, namely :-

1. Short title and commencement. (1) These rules may be called the Haryana Discretionary Grants (Regulation of Expenditure) Rules, 1969.
2. They shall come into force on the date of their publication in the official Gazette.

Definitions :- In these rules, unless the context otherwise requires :-

(i) "Fund" means the fund placed by Government at the disposal of the Governor, a Minister, a Commissioner or a Deputy Commissioner for sanctioning grants:

(ii) "Grant" means the discretionary grant made by the Governor, a Minister, a Commissioner or a Deputy Commissioner.

(iii) "Governor" means the Governor of the State of Haryana.

(iv) "Minister" means a Minister of the Government of State of Haryana and includes the Chief Minister;

(v) "Military Secretary" means the Military Secretary to the Governor.

(vi) "Commissioner" means a Commissioner of a Division in the State of Haryana; and

(vii) "Deputy Commissioner" means a Deputy Commissioner of a District in the State of Haryana.

Sanctioning authority - a grant out of the Fund may be sanctioned by :-

- (i) the Governor;
- (ii) a Minister;
- (iii) A Commissioner or
- (iv) a Deputy Commissioner .

- 2 -

4. Manner of making grants - A grant shall be made in the manner/therein after prescribed.

(1) Grants made by the Governor.

(1a) The Governor may sanction a grant to any person or institution, whether within or without the State of Haryana, other than a Government institution if in his opinion, such person or institution deserves assistance from public funds.

(b) No grant of a recurring nature or no subscription of a purely private character shall be made out of the fund.

(c) The expenditure shall be subject to audit by the Accountant General, Haryana.

(d) The Military Secretary shall, as far as possible, produce vouchers for the expenditure bearing the payees receipts for purposes of audit, and submit a certificate that the expenditure drawn on the bill has been duly sanctioned by the Governor and could not, with due regard to public interest, be avoided; and, in exceptional cases, when he cannot obtain such a Voucher he shall supply the Accountant General with his own certificate that the amount was actually disbursed to the payee mentioned in the certificate for any of the purposes specified under clause (a) of this sub rule. The Accountant General shall be competent to admit such certificate signed by the Military Secretary for purposes of audit.

564 HARYANA GOVT. GAZ. (EXTRA.), AUG. 13, 2013
(SRVN. 22, 1935 SAKA)

[Authorised English Translation]

**HARYANA GOVERNMENT
POLITICAL DEPARTMENT**

Notification

The 13th August, 2013

No. G.S.R. 16/Const./Art. 283/2013.—In exercise of the powers conferred by clause (2) of article 283 of the Constitution of India, the Governor of Haryana hereby makes the following rules further to amend the Haryana Discretionary Grants (Regulation of Expenditure) Rules, 1969, namely :—

1. These rules may be called the Haryana Discretionary Grants (Regulation of Expenditure) Amendment Rules, 2013.

2. In Haryana Discretionary Grants (Regulation of Expenditure) Rules, 1969, in rule 4, in sub-rule (1), after clause (a), the following clause shall be added, namely :—

"(aa) On occasions like Republic Day, Independence Day, Teej, Haryana Day, Children Day etc. the Governor may sanction grant for awards/ honorarium to the participants i.e. Police personnel, children and artists of the prade and cultural programmes, with view to encourage them to perform better in future. On religious occasions, he may sanction grant for distributing sweets amongst selected VVIPs like President of India, Vice President of India, Prime Minister of India, Governor of Punjab and Chief Minister of Haryana and Punjab etc. and Haryana Raj Bhawan Staff."

P. K. CHAUDHERY,
Chief Secretary to Government Haryana.

THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNT ALLOCATED AND DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES;
SECTION 4 (1) (b) (xii)

No subsidy programme is being carried out by this office. However, financial assistance is provided by Hon'ble Governor from his Discretionary Grant to the poor persons as well as needy institutions.

PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OF AUTHORIZATIONS GRANTED BY IT;

SECTION 4 (1) (b) (xiii)

Haryana Raj Bhavan grants no concessions, permits or authorizations.

DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM

SECTION 4 (1) (b) (xiv)

Not applicable.

THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE;

SECTION 4 (1) (b) (xv)

Though members of the public are free to meet the Governor at any time, with prior appointment, yet the office does not deal directly with the public. The public can, however, make complaints in respect of their grievances to the Governor and obtain information by contacting the concerned members of the Raj Bhavan staff. In respect of this, notice board regarding appointment of State Public Information Officer and First Appellate Authority has been affixed out side the Main Gate of Haryana Raj Bhavan, Sector-6, Chandigarh.

SUCH OTHER INFORMATION AS MAY BE PRESCRIBED;
SECTION 4 (1) (b) (xvii)

Nil.

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